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## **Cumbria Police Authority**

### **Generic Role Description for Members on Partnerships**

Any Member may be appointed to represent the Authority on a partnership. All Members should be mindful of the Authority's Partnerships Guide, the Authority's Vision, Values and policy positions and reflect the corporate views of the Authority, working to ensure that they are taken into account by the partnership.

#### Role

1. Be fully aware of and promote the Authority's Vision, Values and policy position so as to ensure that they are taken into account by the partnership.
2. To reflect the corporate views of the Authority in discussions/negotiations with partners and other external organisations.
3. To help ensure a clear understanding of the roles, responsibilities and priorities of the Police Authority, where these are relevant to the Partnership's work.

#### Responsibilities

1. Regularly attend meetings of those partnerships to which you have been appointed.
2. Report to the Police Authority on relevant issues to emerge from the meetings of the partnership.
3. Complete Member Feedback forms for all meetings/events attended.
4. Ensure that you are fully briefed before attending partnership meetings by being aware of the partnership's terms of reference, speaking to the Authority support officer, the nominated link officer in the Constabulary and reading all necessary papers.
5. Be certain that the Police Authority has legal power to take or to contribute to those actions currently being contemplated by the partnership, however desirable or sensible those actions may otherwise seem.

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6. Be careful to bear in mind the operation of the Authority's Scheme of Delegation and, in particular, the constitutional annual delegation by the Police Authority to its Chief Constable of the overall annual budget for policing, or those small funds left over for the administration budget of the Authority itself.
7. Be careful not to commit the Authority or Constabulary to expenditure or actions unless a formal prior resolution to do so exists.
8. Be aware of the contents and guidance contained in the Authority's Partnership Guide.
9. Be clear as to why you are attending and in what capacity – and adhere to that at all times.

Support

1. The Chief Executive will allocate one of his/her staff to support the Member. The Chief Executive and Treasurer will also be available for advice on a personal basis.
2. The Constabulary will nominate at least one officer/police staff member who will act as the Member's link with regard to the partnership, and as their entry point into the Constabulary as a whole. (Members should agree the detailed arrangements for any necessary access to the wider Constabulary with this person.)

Outcomes

1. Effective partnership working with all of the Police Authority's partners for the benefit of the people of Cumbria.
2. Partners who are aware of the Police Authority's Vision, Values and policy positions and who take them into account within the partnership.
3. The Police Authority's corporate views are clearly reflected in the partnership's discussions and decisions.
4. A Police Authority that is fully aware of the work of all the partnerships with which the Authority is engaged.



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## Specific Role Descriptions for Police Authority Members on Partnerships

Police Authority Member must fulfil the role of a Police Authority representative on a partnership, including achieving the outcomes identified in the Role Description for a Police Authority Member appointed to a partnership. In addition Members appointed by the Authority to a partnership will have the following additional roles and responsibilities specific to particular partnerships -

| <b>Name of Partnership</b>                        | <b>Specific Responsibilities of Police Authority Representative</b>   |
|---|---|
| Crime and Disorder Reduction Partnerships (CDRPs) | <ul style="list-style-type: none"><li>• To represent the Authority at CDRP level.</li><li>• To work in partnership with the responsible authorities and other local partners to tackle crime and disorder and substance misuse in the local area.</li><li>• To participate in the audit of crime and disorder, anti-social behaviour and substance misuse for the CDRP area.</li><li>• To contribute to the development of Community Safety Strategies and related Plans that deal effectively with the issues which are identified.</li><li>• To help ensure coherency and consistency between the targets in the Authority's Policing Plan and the targets set out in the CDRP's Community Safety Strategy.</li><li>• To assist in the regular review of local policing performance against targets in the Authority's Annual Policing Plan and the local Community Safety Strategy and report findings back to the Police Authority.</li><li>• To be involved in community engagement and consultation activity on community safety in the local area organised by the Authority and/or CDRP partners.</li><li>• To report all key issues arising at the CDRP back to the Police Authority and vice versa.</li></ul> |
| Cumbria Strategic Partnership (CSP)               | <ul style="list-style-type: none"><li>• To represent the Authority at the Cumbria Strategic Partnership.</li><li>• To work in partnership with the responsible authorities and other local partners to the benefit of Cumbria.</li><li>• To report back to the Authority on any relevant issues arising at meetings and vice versa.</li><li>• To contribute to the delivery of county-wide strategies with partners, such as the</li></ul>  |

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|  | <p>Sustainable Community Strategy and the Community Safety Agreement.</p> <ul style="list-style-type: none"> <li>• To contribute to the development and implementation of the Local Area Agreement (LAA).</li> </ul>  |
| <p>Local Strategic Partnerships (LSPs)</p> <p>Currently these are -</p> <ol style="list-style-type: none"> <li>1. Furness Partnership</li> <li>2. Carlisle Partnership</li> <li>3. Eden Local Strategic Partnership</li> <li>4. West Cumbria Strategic Partnership</li> <li>5. South Lakeland Strategic Partnership</li> </ol> | <ul style="list-style-type: none"> <li>• To represent the Authority at the Local Strategic Partnership.</li> <li>• To work in partnership with the responsible authorities and other local partners to the benefit of the Partnership area.</li> <li>• To report back to the Authority on any relevant issues arising at meetings and vice versa.</li> <li>• To contribute to the delivery of county-wide strategies with partners, such as the Sustainable Community Strategy and the Local Area Agreement.</li> <li>• To contribute to the oversight of the planning and use of resources in the area and seek to influence the use of these to meet priorities. Depending on the partnership, this means: focussing on planning and overseeing specific projects to tackle priority issues <u>or</u> focussing on planning and overseeing action by partners on priority issues <u>or</u> overseeing and challenging partner action in priority areas, rather than becoming involved in the actual planning.</li> <li>• To contribute to any performance monitoring or management of progress against the priorities (including LAA indicators) undertaken by the LSP.</li> <li>• To contribute to the sharing of information between agencies and groups.</li> <li>• To obtain community views from representatives on the LSP.</li> <li>• To contribute to the co-ordination of consultation in the LSP area.</li> <li>• If appropriate to contribute to discussions on the use of funding available to the LSP and commission and oversee activities;</li> <li>• To participate in any thematic partnerships (or sub-groups) established by the LSP to consider specific themes in more detail, which might include a scrutiny-style review of an issue, creating action plans or overseeing projects.</li> </ul> |
| <p>Cumbria Equality and Diversity Partnership</p>  | <ul style="list-style-type: none"> <li>• To represent the Authority on the Cumbria Equality and Diversity Partnership.</li> <li>• To work in partnership with the responsible authorities and other local partners to the promote equality in Cumbria.</li> </ul>   |

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|                                 | <ul style="list-style-type: none"> <li>• To report back to the Authority on any relevant issues arising at meetings.</li> </ul>  |
| Safer and Stronger Partnership  | <ul style="list-style-type: none"> <li>• To represent the Authority on the Safer and Stronger Partnership.</li> <li>• To work in partnership with the responsible authorities and other local partners to the benefit of Cumbria.</li> <li>• To report back to the Authority on any relevant issues arising at meetings.</li> <li>• To find out about and help to form a view on what are the key crime and disorder issues and wider issues for Cumbria.</li> <li>• To contribute to the discussion on what the priorities for the area are, bringing in information on current policing priorities and from strategic assessments, community engagement and the oversight activity of the Authority.</li> <li>• To contribute to discussions and agree indicators and targets to go into the Local Area Agreement, to fulfil the Authority's 'Duty to Co-operate'.</li> <li>• To contribute to the delivery of county-wide strategies with partners, such as the Sustainable Community Strategy and the Community Safety Agreement.</li> <li>• To contribute information on current policing and the priorities of the Authority, as well as any other relevant information available to the Authority and Constabulary, to inform discussions.</li> <li>• To contribute to how these priorities will be addressed, including working to ensure they are prioritised in the Policing Plan and budget.</li> <li>• To get information from partners and community representatives on key issues in the area, to inform the priority-setting process and the oversight activities of the Authority.</li> <li>• To learn about different ways of working and to share good practice.</li> <li>• To ensure the partnership itself is working well and contribute to its improvement.</li> </ul> |
| Cumbria Road Safety Partnership | <ul style="list-style-type: none"> <li>• To represent the Authority on the Cumbria Road Safety Partnership.</li> <li>• To report back to the Authority on any relevant issues arising at meetings.</li> </ul>  |
| Crimestoppers                   | <ul style="list-style-type: none"> <li>• To represent the Authority on the Cumbria Crimestoppers Board.</li> <li>• To report back to the Authority on any relevant issues arising at meetings.</li> </ul>  |

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**Note: All Members appointed to represent the Authority on a partnership should be aware of the contents of the Authority's Partnerships Guide.**

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