

POLICE AUTHORITY ISSUES

(a) The Commission for Local Administration in England

It was reported to the 25th September 2006 meeting of the Authority that the Commission for Local Administration in England (the Local Government Ombudsman) had received a complaint against the Authority from a small group of people in Houghton, over a planning application rejected by the City Council in October 2005.

The Commission's role under the Local Government Act 1974 is to investigate allegations of maladministration by public authorities.

Members of a group calling itself 'Residents Against Custody Suite' were identified in the local press (News & Star, 14th September 2006) as originators of this complaint, which began with one made to the Standards Board of England, a body which itself subsequently declined to investigate the matter.

In September 2006, the Ombudsman stated their initial intention to investigate the complaint and requested the observations of the Authority upon the matter. The Police Authority's response was to refute the allegations.

The latest position is that, after receiving those written representations from the Authority; then receiving further observations from the complainants and meeting with them in person, the Ombudsman has written on 1st November 2006 to advise the Authority that this is not a complaint which the Local Government Ombudsman is willing to pursue further. Their office has discontinued the investigation and closed the complaint.

Recommended: That the position be noted.

Race and Diversity Implications: None known or identified.

Human Rights Act Implications: The entitlement to make complaint to an independent body capable of investigating allegations of maladministration by public bodies is an important element of the right to a fair hearing under the Act.

Background documents: correspondence with Standards Board and Ombudsman

(b) Revision of the Authority's Committee and Working Group structures

Background

At workshop sessions during the September 2005 PASAIF (Police Authority Self-Assessment & Improvement framework) 'Away-day' at Penrith, members were consistent in finding that adjustments and improvements were required to structures adopted for the Authority's committees and working groups if the authority was to be able to shoulder its growing responsibilities effectively.

Unfortunately, that same month, before these improvements in the Authority's approach to business could be effected, government's agenda for restructuring police forces and authorities through merger was threatening to make these proposals academic. It was only on 25th July 2006 that this Authority formally withdrew from that process.

One year on, the Authority's 'Away-day', at Kendal on 12th September 2006, gave opportunity for police authority members to return to core issues about the Authority's approach to its constitutional and statutory role, as part of their wider taking-stock of all those challenges still facing the Authority and the Constabulary together in a post-mergers environment. This included how it is established and structured to play an effective part in meeting those challenges. As a result of member feedback at that event, further work towards creating revised terms of reference fit to support such a revised structure was carried out and, on 25th September 2006, a first draft the proposed changes was reported to the Authority. These were considered appropriate in principle and so further work was requested in the creation of revised Terms of Reference fit to support those changes.

All of this work is directed at making the Authority better able to take on the challenges facing it in a post-merger environment and also to realign its priorities towards the type of consultation and accountability environment likely to result from the Police & Justice Bill (NB: now Act, w.e.f. 8/11/06)

Recommendation: That **proposed revisions in the Authority's structures are agreed and appointments / adjustments to the record made accordingly.** (Detailed recommendations follow at closing page).

This means it is being suggested that Members could approve **Appendix 1** (attached) as representing the final version of this revised structure and **Appendix 2** as providing the revised set of Terms of Reference suggested to complement it. **Appendix 3** provides an indication of the business to be conducted by the new Committees.

Membership of committees

If the new structure is considered acceptable, Members would then be asked to agree the necessary membership of the new committees/working groups being proposed under this structure (or to confirm the existing membership,

where committees\working groups are re-titled with revised terms of reference).

At Appendix 4 is a partially-revised edition of the 'Yearbook' entry; either reflecting these changes or else identifying where further changes are still needed. In particular, the list of lead members for particular fields appears obsolete and in need of pruning to meet current demands.

Alternatively Members may take the view that a completely fresh start is required with regard to appointments to Committees, in which case **Appendix 4** will serve as a guide to the number of places available on each Committee and Working Group.

Lead members

As part of that thoroughgoing review, Members are further asked to reconsider the current requirements for and allocation of policing subjects to 'Lead members' (a role and description they might now consider better defined, instead, as '*Special Interest*' member). In doing so, members should take advice from the Chief Constable about the continuing need for a member allocated to any particular policing topic listed as active.

In order to maintain consistency of knowledge and feedback to the relevant part of the Authority, a rule is suggested to the effect that, wherever possible, these lead or special interest members are drawn from the membership of the relevant committee which deals with that discrete subject or field of work. Members may also take the view that functionality best requires this appointment is normally drawn in the first from the chair or vice chair of that particular committee, as a key facet of that responsibility.

Custom and practice to date has been for Committees and Working Groups to appoint their own Chairs. However, according to the Authority's Standing Orders these appointments are reserved to the full Police Authority (Standing Order 29 - Chairmen of Committees and Sub-Committees). Members may therefore consider that this is an appropriate time to return to this practice, especially in the light of increasing importance for these roles.

Changes to calendar resulting

Also attached, at **Appendix 5**, is a revised draft of the Authority's Diary of Meetings for the period January- July 2007; for approval by the Authority.

Changes to members allowance scheme resulting

Once the revised committee structure is constituted (**NB**: it is recommended this be with effect from 1st January 2007), Members are also asked:

- (i) to identify which of these committees (or working groups) are to be 'designated' for the purpose of Special Responsibility entitlements under the existing (or revised) Members Allowance Scheme; and

- (ii) to identify any lead member's role (if any) which they consider represents sufficient level of responsibility to justify its designation as a portfolio holder under the existing (or revised) Allowances scheme. At present there are none so designated, with the exception of the Joint Chair of the joint Best Value Board*.

* (NB: This last is a body recommended for disbandment, in view of the statutory removal of a police authority's list of individual BV duties in the 8/11/06 legislation; and the consequent reinvigoration of its overriding, surviving Best Value duty through enhancing the authority's former Programme Management Working group, now as a Change Management Working group).

The Treasurer confirms, that other than to make annual provision for the effects of inflation (December meeting) and to provide for any Special Responsibility Allowance payable to the Chair of the Standards Committee (also applying to any statutory independent member of that committee who might be appointed as its Chair), there are no other changes required to the wording of the present 'Scheme of Members Remuneration and Allowances' itself, arising from the changes in governance being proposed above.

It will of course be necessary to review the designation of qualifying roles and the amount of Special Responsibility Allowance (SRA) in respect of the new structure compared to those encompassed within the present structure as set out in Schedule 1 (part 2) of the existing Scheme, as follows:

Part 2 : Special Responsibility Allowances (Present Scheme September 2005)

"The following are specified as special responsibilities in respect of which Special Responsibility Allowances in the amounts set against them are payable to the Members holding those responsibilities:- "

Special Responsibility	Allowance £
The Chair of the Authority	10,194
The Vice-Chair of the Authority/Chair of a major committee of the Authority	5,664
The Joint Chair of the Best Value Project Board	4,530
A lead Member for a particular portfolio designated by the Authority from time to time	4,530

At present, a Special Responsibility Allowance (SRA) is paid to the Chair and Vice Chair of the Authority. Since both of them also chair a major committee of the Authority, this means they are in practice excluded from actually

receiving any SRA payment for their committee chairmanship because, under the Authority's Scheme, no member may receive more than one SRA.

Only one other SRA is also payable (and on this occasion paid) - to the current 'Joint Chair of the Best Value Board' (a body whose work, it is being suggested – as above - could be absorbed by the Change Management Working Group – see Programme Management) but there is no other chairmanship of committee, board, working group, or lead membership which has to date been designated as a recipient of an SRA.

Given the scale of change and the level of workload likely to attach to the new committee structure, it is assumed that the office of chairman of each of the (4) major committees will be designated for SRA purposes, as the existing scheme envisages. However, as part of this review, consideration needs to be given by members as to whether any of the Standards Committee, the Professional Standards Committee or the various Working Groups should also merit designation and, (if they do) whether there should be any differentiation in the scale of SRA attaching to the different chairmanships.

The table overleaf sets out how the revisions could be made by simply incorporating the changed designations within part 2 to Schedule 1 to the existing Scheme.

There is naturally likely to be an additional cost arising from any widening of entitlement to special responsibility allowances. Assuming the new structure were to be introduced in January 2007, the additional cost could be accommodated within the members allowances budget for 2006-07, since the Authority has been carrying several member vacancies for much of the financial year. There would be requirement for an increase in budget for 2007-08, the amount being dependent on the scale adopted against the individual chairmanships and any differentiation made between the different categories.

Any changes proposed would be incorporated as substantive in the annual review of the Scheme when it is presented in December to reflect the annual pay award and uplift for inflation to the 31 August deadline.

Example of Revised Schedule

By way of example, the following entries in the table below are specified as the special responsibilities in respect of which a Special Responsibility Allowance in the amount set against them is payable to a Member holding those responsibilities, subject to the proviso at paragraph 4.(3) of the existing Scheme, that no member shall receive more than one such Special Responsibility Allowance. (Where a member holds two or more such responsibilities, he or she will be entitled to one, higher allowance only).-

Special Responsibility	Exemplified Allowance £ (note)	Amount to be determined by Authority £
<p>The Chair of the Authority</p> <p>The Vice-Chair of the Authority /Chair of a major committee</p> <p><u>The Chair of each of the following Committees:</u></p> <p><u>Group 1</u></p> <ul style="list-style-type: none"> • Governance • Policing Plan & Performance • Personnel • Community, Consultation and Equalities <p><u>Group 2</u></p> <ul style="list-style-type: none"> • Professional Standards • Standards <p><u>The Chair of each of the following Working Groups:</u></p> <ul style="list-style-type: none"> • Estates • Management of Change • Strategic Risk <p><u>Designated Lead or Special Interest Member for a particular portfolio as designated by the Authority from time to time</u></p> <p>The Joint Chair of the Best Value Project Board*</p>	<p>10,194 (a)</p> <p>5,664 (b)</p> <p>4,530 (c)</p> <p>2,265 (d)</p> <p>1,135 (e)</p> <p>(f)</p>	
<p>Notes: all rates are as at 01 September 2005 when last reviewed.</p> <p>a. Current SRA paid in respect of role of Chairman of the Authority.</p> <p>b. Current SRA paid in respect of role of Vice-Chairman of the Authority and a 'major committee' but none designated. (Chairman and Vice-Chair of Authority each chair a major committee but don't receive additional SRA.</p> <p>c. Current SRA paid to designated lead members – provides a differential for Vice Chair of Authority</p> <p>d. Exemplified SRA for Chairmanships of group 2 Committees at 50% of group 1.</p> <p>e. .Exemplified SRA for Chairmanships of Working Groups at 50% of group 2 Committees- but workload may be more compatible with group 2 committees?</p> <p>f. Only 'designated Lead Role is in respect of Joint Chair of Constabulary Best Value Board. Could this role attach to the Chair of the PPP Committee - until the Board is abandoned on the introduction of provisions in the Police & Justice Act which will repeal Best Value duties for PA's.</p>		

Recommended: 1. That the proposed revisions in the Authority's structures and arrangements are agreed and appointments / adjustments to the supporting record made accordingly.

2 That the Authority identify those roles to be 'designated' as carrying a special responsibility and determine the level of Special Responsibility Allowance at September 2005 prices, which would attach to the roles designated, to be incorporated in the substantive scheme for (inflation) review in December.

3. That the Authority determine the date on which the new arrangements will take effect so that provision can be made when reviewing and publishing the Members Allowances Scheme to provide for both the existing arrangements and the new arrangements and the date on which the former end and the new provisions commence.

C R Alcock
Chief Executive.

9 November 2006.

Race and Diversity Implications: None known or identified on review.

Human Rights Act Implications: None known or identified on review

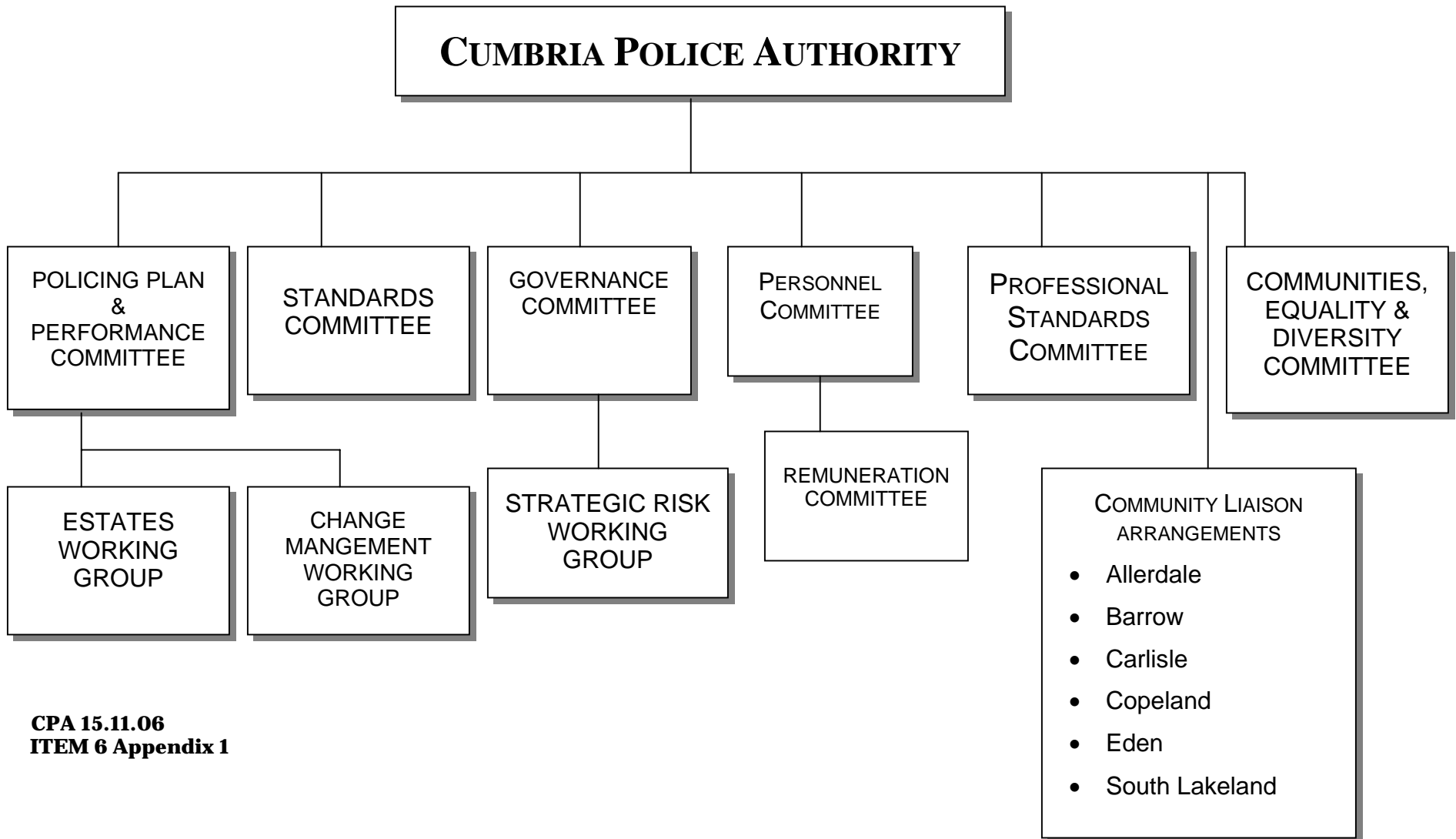
Background documents:

PASIF briefing documents and workshops

2001 Independent Panel Report on Police Authority Members Allowances, commissioned by the Association of Police Authorities

2002 Second Report of the Independent Panel on Police Authorities Members Allowances Schemes commissioned by the Association of Police Authorities

CUMBRIA POLICE AUTHORITY COMMITTEE STRUCTURE



CUMBRIA POLICE AUTHORITY

TERMS OF REFERENCE

1. THE POLICE AUTHORITY

The Police Authority will exercise all its powers and duties as prescribed by law.

- To appoint a Chair and Vice-Chair
- To agree the annual budget and set the Council Tax precept
- To agree the Treasury Management Strategy, Borrowing Limits and Prudential Indicators
- To confirm the appointment of Independent Members
- To agree the structure of Committees and Working Groups
- To agree Terms of Reference delegating some of its powers and duties to certain Committees and Working Groups and to decide on their composition and membership
- To appoint the Chairs of the Authority's Committees and Working Groups.
- To adopt a Scheme of Delegation
- To appoint Members to serve on outside bodies and Constabulary boards and working groups and to act as Lead Members
- To adopt an Allowances Scheme
- To approve any proposal to change the name or boundaries of the Police Authority
- To approve the Police Authority's Race Equality, Disability and Gender Equality Schemes
- To receive quarterly reports from the Chief Constable with regard to the policing of the area
- To receive reports from the Chief Constable on any matter relating to the policing of the area
- To approve all the Authority's strategies, unless approval has been delegated to one of the Authority's Committees

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- To deal with any matter within the purview of the Police Authority not specifically delegated to any other Committee or Officer.

2. COMMITTEES.

Note: Committees exercise Police Authority functions delegated to them by the full Police Authority. For most of their business they are open to the public and their papers are publicly available.

Governance Committee

Introduction

The purpose of the Committee is to provide independent assurance of the adequacy of the Risk Management Framework and the associated control environments, scrutiny of the Authority's financial and non- financial performance to the extent that it affects the Authority's exposure to risk and weakens the control environment, and to oversee the financial reporting process.

Terms of Reference

Audit and Inspection

- To approve (but not direct) internal audit's strategy, plan and performance.
- To review the system of Internal Audit at least once annually as required by the Accounts and Audit Regulations 2006.
- To monitor compliance with the requirements of the Accounts and Audit Regulations 2006 and any successor regulations.
- To ensure that there are effective relationships between external and internal audit, inspection agencies and other relevant bodies, and that the value of the audit and inspection processes are actively promoted.
- To consider any reports or management letters from the District Auditor, Internal Auditor, HMIC, Chief Constable or Treasurer on external and internal audit or inspections respectively.

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- To monitor implementation of the recommendations made by External Auditors, Internal Auditors or HMIC in any reports considered by the Committee.

Risk Management

- To be satisfied and (where so) to approve that the Authority's assurance statements, including the Annual Statement on Internal Controls, properly reflect the risk environment and any actions required to improve it.
- To consider the effectiveness of the Authority's Risk Management Arrangements, the control environment and associated anti fraud and anti corruption arrangements.
- To seek assurances that action is being taken on risk related issues identified by auditors and inspectors.
- To review and (where satisfied) approve the Authority's Risk Management Strategy and Statement.
- To periodically review and make recommendations to the Authority on revisions to the Scheme of Delegation, Standing Orders, Financial Regulations and Financial Rules.
- To receive the minutes of the Strategic Risk Working Group.

Financial Statements and Budget Performance

- To review and (where satisfied) approve the Authority's Annual Statement of Accounts, the external auditor's opinion and reports to members, and to monitor management action in response to the issues raised by external audit and inspection.
- To approve the annual determinations for capital purposes for the preceding financial year, as required by S. IV of the Local Government and Housing 1989, subject to the amounts not exceeding the basis on which the revised budget for that year was approved after adjusting for changes in associated expenditure and outstanding commitments, otherwise to recommend same for approval by the Authority.

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- To approve the amounts to be transferred to or from the Authority's Reserves and Provisions when approving the Statement of Accounts for the previous financial year, subject to the amounts not exceeding the basis on which the revised budget for that year was approved after adjusting for changes in associated expenditure and outstanding commitments, otherwise to recommend same for approval by the Authority.
- To consider the conduct and performance of the Authority's financial and procurement arrangement, policies, strategies and processes and monitor performance against annual targets and the annual revenue and capital budgets approved by the Authority.

Policing Plan and Performance Committee

Introduction

The purpose of the Committee is to oversee the planning process and to monitor police performance

Terms of Reference

- To consider quarterly and other performance monitoring reports prepared by the Chief Constable.
- To oversee the preparation and recommend for approval by the full Police Authority the Annual Policing Plan, the three year Strategy Plan, the Best Value Performance Plan and the Efficiency Plan, or their successor Plans.
- The subsequent monitoring of the above plans
- To monitor the progress of Best Value Reviews before signing off by the full Police Authority.
- To monitor outcomes of Best Value Reviews signed-off by the Police Authority, including adherence to any Action Plan agreed.
- To monitor performance in relation to partnership working.
- To monitor the change management process
- To receive the minutes of the Estates Working Group.
- To receive the minutes of the Change Management Working Group.

Standards Committee

Introduction

The purpose of the Committee is to promote and maintain high standards by the Members of the Police Authority.

Terms of Reference

- Promoting and maintaining high standards of conduct by Members
- Assisting Members to observe the Members' Code of Conduct
- Advising the Authority on the adoption of, or revision to, the Members' Code of Conduct.
- Advising, training or arranging to train Members on matters relating to the Members' Code of Conduct
- Granting dispensation to Members from requirements relating to interest set out in the Members' Code of Conduct
- Dealing with any reports from a Case Tribunal or Interim Case Tribunal, and any report from the Monitoring Officer on any matter which is referred by an Ethical Standards Officer to the Monitoring Officer.
- Overview of Ombudsman investigations.

Communities, Equality and Diversity Committee

Introduction

The Committee oversees the Police Authority's responsibilities with regard to equality, diversity, disability and community engagement on policing issues.

Terms of Reference

- To develop, in conjunction with the Constabulary a comprehensive Communication and Consultation Strategy, including an action plan;
- To oversee the development of the Communication and Consultation Strategy for approval by the Police Authority and subsequently to monitor and review the Strategy and the supporting Action Plan;
- To coordinate the Police Authority's role within the above Strategy
- To develop the Police Authority's Race Equality, Disability and Gender Equality Schemes before submission to the full Police Authority for approval.
- To monitor progress on the Police Authority and Constabulary Race Equality, Disability and Gender Equality Schemes and to promote the achievement of race, gender and disability equality in a policing context.
- To monitor progress on black and minority ethnic recruitment by the Constabulary.
- To oversee and co-ordinate the training of Police Authority Members and staff in equality and diversity matters.
- To oversee and promote work in relation to the impact of policing on minority groups, sexual preference and disability etc.

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- To oversee the operation of the Police Community Liaison Forums or other similar responses to the Authority's duty to consult on policing issues, including Police Authority representation at such meetings.
- To positively encourage and develop all aspects of partnership working.
- To oversee the Authority's arrangements for partnership working.

Professional Standards Committee

Introduction

The Committee carries out the Police Authority's functions in relation to complaints against police officers and police staff.

Terms of Reference

- To discharge the responsibilities of the Authority in relation to complaints imposed by Section 77 of the Police Act 1996
- To hear and determine appeals by police officers against refusals by the Chief Constable for permission to have a business interest as defined in the Police Regulations 1995.
- To act on behalf of the Authority in relation to complaints against the Chief Constable, Deputy Chief Constable and Assistant Chief Constable
- To consider reports by the Chief Constable about police officers under suspension.
- To act on behalf of the Authority, as "Appropriate Authority", to impose sanctions on senior (ACPO) officers following receipt of any Tribunal report, on its findings and any recommendation as to sanctions, following a recorded complaint under the complaints system introduced by the Police Reform Act 2002 and set out in the Police (Conduct) Regulation 2004 and the Police (Complaints and Misconduct) Regulations 2004.
- To exercise oversight of the Independent Custody Visiting Scheme.
- To hear and determine appeals by Independent Custody Visitors and Independent Members of Police Misconduct Panels from decisions of the Personnel Committee.

Personnel Committee

Introduction

To Committee acts on behalf of the Police Authority with regard to personnel matters.

Terms of Reference

- To exercise the powers and duties of the Authority relating to appointment, dismissal and contractual issues in respect of the Chief Constable, Deputy Chief Constable, Assistant Chief Constable, Clerk/Chief Executive, Treasurer and the Monitoring Officer.
- To consider reports from the Chief Constable on any grievances and employment tribunal cases against the constabulary.
- To recommend for approval by the Police Authority a Human Resources Strategy and a costed Human Resources Plan.
- To meet from time to time with representatives of police officers and support staff.
- To receive reports from the Chief Constable on:
 - Sickness management including medical retirements
 - Police Officer Special Constabulary and support staff strength
 - Equal opportunities issues in a personnel context.
- To support the convening of Police Appeals Tribunals under Section 85 of the Police Act 1996.
- To convene as the Authority's Remuneration Panel under the Performance Development Review (PDR) Scheme and in connection with bonus payments to chief officers.

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- To oversee the recruitment, retention and dismissal of Independent Custody Visitors and Independent Members of Police Misconduct Panels.
- To deal with and determine any Police Authority staffing matters not delegated to the Clerk/Chief Executive, within the parameters of the approved budget

3. WORKING GROUPS

Note: Working Groups do not have delegated powers to make decisions on behalf of the Police Authority. They can make recommendations to the Police Authority for decision. These are private meetings and their papers are not made available to the public.

Estates Working Group

- To oversee the phased approach to accommodation and property developments approved by the Authority.
- To develop and recommend to the Authority, an Asset Management Strategy for the Authority's estate.
- Minutes of the Working Group to be reported to the Policing Plan and Performance Committee.

Change Management Working Group

- To monitor, on behalf of the Police Authority, the programmes managed by the Constabulary's Programme Management Unit, with the Working Group Minutes reported to the Policing Plan and Performance Committee

Strategic Risk Working Group

- To develop, for approval by the Governance Committee, a Risk Management Strategy and Statement for the Police Authority.
- To monitor the implementation of the risk management action plans of both the Authority and Constabulary.
- The Minutes of the Working Group to be reported to the Governance Committee.

4. POLICE AREA COMMUNITY LIAISON FORUMS

Introduction

The Forums are constituted to enable the Police Authority to meet its obligations under Section 96 of the Police Act 1996, which states that –

“Arrangements shall be made for each police area for obtaining –

- (a) the views of people in that area about matters concerning the policing of the area, and
- (b) their co-operation with the police in preventing crime in that area”.

Detail

(i) The Police Authority has constituted a Forum in respect of each of the County’s six District Council areas. Whilst the bodies will formally be entitled “Police Area Community Liaison Forums”, this title should not preclude the use of appropriate terminology to meet local requirements. The aims of the forums are:-

- To identify public priorities to influence Annual Policing Plans
- To identify public priorities for immediate action and/or Area Plans
- To provide the public with information on policing
- To obtain information from the public
- To provide a vehicle for reporting to the public the work of the Police Authority’s Independent Custody Visiting Scheme.

The Forums have a key role in helping to identify local policing objectives, which form an integral part of Annual Policing Plans. They are also a key element of the “partnership” approach and provide a link between the Police and the public, which is invaluable in strengthening a mutual understanding of issues of local concern. It must however, be emphasised that investigations or proceedings and

individual complaints against Police Officers are not within the Forums' Terms of Reference.

The Forums are constituted to enable the Police Authority to meet its obligations under Section 96. Procedure and representation at the forum is in the final event at the Authority's discretion, but wherever possible membership of the Forum should be at local discretion and be designed to ensure as wide a range of views as possible are available. No more than two representatives should, however, be appointed from a single organisation although substitutes will be allowed for those representatives who are unable to attend meetings. The Membership should include two Members appointed by the Police Authority plus three Police representatives from the command area concerned.

The type of organisation from which the Forums may wish to seek Members include:-

Cumbria County Council, Local District Councils, Officers from statutory bodies such as the Education Service, Social Services, Probation Service, Housing Service and Health Authority, BME groups, Disability and Gender specific groups and other voluntary organisations specifically those involving young people.

- (ii) Forums should meet on at least four occasions each year and a Chairperson and Vice-Chairperson, who shall be a Member of the Cumbria Police Authority, shall be nominated annually at one of the Authority's regular meetings. At least seven days public notice of all Meetings should be given and Meetings may also be called at the request, in writing, of four Members. Secretaries appointed by the Clerk/Chief Executive to the Police Authority will support the Forums.
- (iii) None of these requirements are binding on the Authority and it reserves the right at any time to change these arrangements to meet current exigencies or circumstances.

Sample Agenda

The purpose of this appendix is to give Members a feel for the type of business that the new Committees are likely to be considering. For the purpose of this exercise we have looked at to which of the new Committees business conducted this year would have been referred. This exercise has only been undertaken for the new Committees as were no significant changes are proposed the Committee will continue as at present.

Governance Committee

February 2006

Efficiency Plan Update Quarter 3, 2005/6*
Budget Variance Report 2005/6*
Treasury Management Activities 2005/6*****
2005 Baseline Assessment Progress Update*
South Cumbria BCU Financial Management – Internal Audit Report*
Custody Management in South & West Cumbria BCUs - Internal Audit Report*

April 2006

Efficiency Plan Year-End Update 2005/6*
Budget Variances*
Accounts and Audit Regulations 2006 (SI 2006/564)*
2005 Baseline Assessment – Priority Framework Progress Report*
North Cumbria BCU Follow Up – Internal Audit Report*
South and West Cumbria BCUs Planning and Performance Management – Internal Audit Report*
Custody Management – Internal Audit Report*
Payroll and Travel – Internal Audit Report*
Capital Programme and Accounting – Internal Audit Report*
Proposed Internal Audit Plan 2006/7*
Civil Claims (Pt 2)*
Grievances (Pt 2)*

June 2006 – Meeting 1

Statement of Accounts 2005/6 – Statement of Internal Control*
Treasury Management Activities and Treasury Management Annual Report*****
LPSA1, Number of People Killed or Seriously Injured as a result of Road Traffic Collisions – Internal Audit Report*

Internal Audit Annual Report 2005/6 – Internal Audit Report*
Custody Management – Constabulary Action Plan*

June 2006 – Meeting 2

Statement of Accounts for the Year to 31 March 2006*

September 2006

Budget Monitoring Report *
Treasury Management Activities*****
Main Financial Systems – Internal Audit Report*
Risk Management – Internal Audit Report*
Audit Commission Annual Governance Report*
Baseline Assessment 2006*
Civil Claims (Pt 2)*
Annual Procurement Report (Pt 2)*
Annual Audit – Letter of Representation (Pt 2)*

Policing Plan and Performance Committee

January 2006

Annual Policing Plan 2006/7****
Update on 2006/7 Target Setting Process****
Quality of Service Commitment Action Plan****
Local Policing Summaries – Update****

February 2006

Annual Policing Plan 2006/7 – Second Draft****
Target Setting 2006/7****
Quarterly Force Performance Report*
2005 Baseline Assessment Progress Update*
Best Value Implementation Update*
Crime Recording*
North Cumbria BCU HMIS Inspection Action Plan – Final Report*
Police Negotiating Board Overtime/Work-Life Balance Scheme*
Police Negotiating Board Overtime/Work-Life Balance Scheme (Pt 2)*

March 2006

Annual Policing Plan 2006/7 – Final Draft****
Target Setting 2006/7****
Best Value Programme Update****
Best Value Review of Antisocial Behaviour – Terms of Reference****
Best Value Cost/Benefit Analysis****

April 2006

Planning and Finance Timeline****
Best Value Review Programme Update****
Best Value Implementation Update*
Quality of Service Commitment Action Plan****
Quarterly Force Performance Report*
2005 Baseline Assessment – Priority Framework Progress Report*
Crime Recording – Audit Commission and HMIC Reports*
North Cumbria BCU Performance*
Anti-Social Behaviour Orders*
Use of Stop and Stop/Search Powers in Cumbria*
Activity Based Costing – Use by BCUs in Cumbria*
Activity Based Costing Audit Commission Report*
Police Negotiating Board Work/Life Balance Scheme*
Police Negotiating Board Work/Life Balance Scheme (Pt 2)*

May 2006

Local Policing Plan Summaries and Annual Report 2006****
Target Setting 2006/7****
Local Priority Setting – Update****

June 2006

Annual Policing Plan 2006/7 – Final Draft****
Local Policing Summaries and Annual Report 2006 – Final Drafts****
Quarterly Force Performance Report*
Audit Commission Review of Crime Recording 2005/6*
Audit Commission Review of Activity Based Costing 2005/6*
Respect Campaign*
Frontline Policing Measure*
Best Value Implementation Update*
PNC Data Quality and Timeliness*
Police Negotiating Board Work/Life Balance Scheme*
Police Negotiating Board Work/Life Balance Scheme (Pt 2)*

October 2006

Public Consultation Survey 2006 – Outcomes to Inform Target Setting****
Interim Work on Drivers for Priorities 2007/8****
Local Priorities Monitoring Report*
Integrating Planning, Budgeting and Efficiency 2007/8****
Quality of Service Commitment Update****
Quarterly Force Performance Report*
Crime Recording*
Baseline Assessment 2006*
Activity Based Costing 2005/6 and 2006/7*
Frontline Policing Measure 2006/7– Impact of the Amalgamation Process*
Cumbria County Domestic Violence Structure*

BCU-Level Partnership Working to Tackle Violent Crime*
Best Value Implementation Update*
Police Overtime Monitoring Report*
Police Overtime Monitoring Report (Pt 2)*

Communities, Consultation and Equality Committee

January 2006

Police Authority Race Equality Scheme Action Plan – Update***
Statutory Code of Practice on Racial Equality in Employment***
Consultation with Young People**
Members Report Back***

April 2006

Police Authority Race Equality Scheme Action Plan – Update***
Constabulary Race and Diversity Equality Scheme Action Plan – Update***
Use of Stop and Stop/Search Powers within Cumbria***
Monitoring Race Related Offences***
Joint Community Consultation Strategy – 2005/6 and 2006/7 Action Plans**
Antisocial Behaviour Public Consultation – Interim Report**
Partnerships Audit**
Members Report Back***
Grievances (Pt 2)***

July 2006

Police Authority Race Equality Scheme Action Plan – Update***
Joint Community Consultation Strategy 2006/7 Action Plan – Update**
Draft Public Consultation Questions 2006/7**
Lancashire Wave 12 Survey – Cumbria Options**
Antisocial Behaviour Consultation – Final Report**
Partnerships Audit**
Members Report Back

October 2006

Police Authority Race Equality Scheme Action Plan – Update***
Police Authority Disability Equality Scheme***
Use of Stop and Stop/Search Powers Within Cumbria***
Joint Community Consultation Strategy 2006/7 Action Plan – Update**
Public Consultation Survey June/July 2006 – Outcomes**
Antisocial Behaviour – Update on Consultation and with Young People**
Members Report Back ***
Grievances (Pt 2)***

Notes: Previously considered by –

- * Audit and Performance Committee
- ** Consultation Working Group
- *** Community and Race Relations Committee
- **** Policing Plan and Best Value Committee
- ***** Full Police Authority

**CUMBRIA POLICE AUTHORITY
(November 2006 revision)**

CHAIRMAN: Mr R Watson
VICE-CHAIRMAN: Mrs L Slavin

Appointed by Cumbria County Council (9)

Conservative Members (4)

Mr J Bland
Mr R S Cole
Mrs P M Halfpenny
Mr J Nicholson

Labour Members (4)

Mr A L Barry
Mr W Smith
Mr R Watson
Mr J Woolley

Liberal Democrat Member (1)

Mr M Ash

Independent Members (5)

Ms S E Donnelly
Mrs M. Johnson
Ms J Lashmar
Mrs L. Shaw
Vacancy

**Appointed by Cumbria Magistrates
Courts Committee (3)**

Mrs C A Egan
Mrs L Slavin
Vacancy

OFFICERS

Chief Executive C.R. Alcock LLB, Police Authority Office, Carleton Hall,
Penrith, CA10 2AU Tel No. 01768 217734

(incl. Clerk &
Monitoring Officer)

Treasurer D. Thomas CIPFA, Police Authority Office, Carleton Hall,
Penrith, CA10 2AU Tel No. 01768 217631

COMMITTEES AND WORKING GROUPS

GOVERNANCE COMMITTEE (7)

County Council Members (3)

Mr M Ash
Mr R Cole
Mr W Smith

Magistrate Member (1)

Mrs C A Egan

Independent Member (1)

Ex-Officio Members (2)

Chairman of the Police Authority
Vice Chair of the Police Authority (Chair of the Committee)

Mrs L Shaw

PROFESSIONAL STANDARDS COMMITTEE (7)

County Council Members (3)

Mr A L Barry
Mr R S Cole
Mr J Nicholson

Magistrate Member (1)

Mrs L Slavin

Ex Officio Members (2)

Chairman of the Police Authority
Vice-Chair of the Police Authority

Independent Member (1)

Ms S E Donnelly
Mrs L Shaw

PERSONNEL COMMITTEE (5)

County Council Members (3)

Mr J Bland
Mr R Watson (as Chairman of the Police
Authority)(Chairman of the Committee)
Mr J Woolley

Magistrate Member (1)

Mrs L Slavin

Independent Member (1)

Mrs M Johnson

POLICING PLAN AND PERFORMANCE COMMITTEE (7)

County Council Members (3)

Mr R S Cole
Mrs P M Halfpenny
Mr W Smith
Mr J Woolley

Magistrate Member (1)

Mrs C A Egan

Independent Member (1)

Ex Officio Members (2)

Chairman of the Police Authority
Vice-Chair of the Police Authority

Ms S Donnelly

STANDARDS COMMITTEE (6)

Police Authority Members (4)

Ms J Lashmar
Mr J Nicholson
Mrs C A Egan
Mr J Woolley

**Statutory Independent
Members (2)**

Mr J K Fryer (to Nov. 2007)
Mr M C Tonkin (to Nov. 2008)

COMMUNITY, EQUALITY AND DIVERSITY COMMITTEE (7)

County Council Members (3)

Mr M Ash
Mr R Watson
Mr J Woolley

Magistrate Member (1)

Mrs C A Egan

Independent Member (1)

Ex Officio Members (2)

Chairman of the Police Authority
Vice-Chair of the Police Authority)

Ms J Lashmar

WORKING GROUPS

Change Management

Mr M Ash
Mr A L Barry
Mrs C A Egan
Mrs M Johnson
Mr J Nicholson
Mrs L Slavin (ex officio)
Mr R Watson (ex-officio)

Estates

Mr R S Cole
Mrs C A Egan
Mrs P M Halfpenny
Mrs L L Shaw
Mrs L Slavin (ex officio)
Mr W Smith
Mr R Watson

Strategic Risk

Mr J Bland
Mrs C A Egan
Mrs L L Shaw
Mr R Watson (ex officio)
Mrs L Slavin (ex officio)

Note: The Chairman and Vice-Chair of the Authority are ex-officio members of all Working Groups.

POLICE COMMUNITY LIAISON arrangements: s.96 Forums

Barrow	-	Chair: Mr W Smith & Vice Chair: Ms J Lashmar
Carlisle	-	Chair: Mr R Watson & Vice Chair: Vacant
South Lakeland	-	Chair: Mr J Nicholson & Vice Chair: Mrs P M Halfpenny
Eden	-	Chair: Mr M Ash & Vice Chair: Mr R Watson
Copeland	-	Chair: Mr J Woolley & Vice Chair: Mrs M Johnson
Allerdale	-	Chair: Mr A L Barry & Vice Chair: Mr R Watson

(Note the Chairman of the Police Authority is an ex-officio Member of all Forums).

AUTHORITY / BCU 'LINK' SCHEME:

North – Mr M Ash, Mrs C A Egan and Mr R Watson

West - Mr A L Barry, Mr R S Cole, Ms s e Donnelly, Mrs M Johnson and Mr J Woolley

South – Mr J Bland, Mrs P M Halfpenny, Ms J Lashmar, Mr J Nicholson, Mrs L L Shaw, Mrs L Slavin and Mr W Smith.

LEAD MEMBERS (to be reviewed and re-designated as 'Link members' or 'Special interest'?)

1. LEAD MEMBERS - BEST VALUE

Best Value Joint Board: Lead Member - Mr A L Barry

Best Value Reviews (BVR's) Designated Members

Management of Patrol	Mr A L Barry Mr R S Cole Ms S E Donnelly Mrs C A Egan Mr R Watson
Firearms	Vacant
National Police Training	Mr J Woolley
Cumbria Police Authority	Ms S E Donnelly Mrs P M Halfpenny Mrs L Slavin Mr R Watson
Information Management/Information Technology	Mr M Ash Mr J Woolley
Ill Health and Injury Pensions/Health Management	Mrs M Johnson Ms S E Donnelly
Scientific Support	Mrs L L Shaw
Driver Training	Mr R S Cole Mrs P M Halfpenny
Anti-Bureaucracy	Mr M Ash
User Satisfaction	Mrs L L Shaw Vacant
Empowered BCUs	North Mrs C A Egan South Vacant West (joint) Ms S Donnelly Mrs M Johnson
Operational Support	Mrs C A Egan Ms S Donnelly Mrs M Johnson Vacant

Stores/Procurement Mr J Woolley

Anti Social Behaviour Mrs L L Shaw

Reducing Road Casualties will be added to the programme from 2007

2. LEAD MEMBERS – OTHER THAN BEST VALUE

Crime Recording - Mrs L Slavin

Customer Focused Policing - Mr R S Cole; and
Mrs M Johnson

Health and Safety - Mr R Watson

Activity Based Costing (ABC) - Mrs C A Egan; and
Mrs L Slavin

Annual Report/Communications - Mr R Watson

Independent Custody Visiting - Mrs L L Shaw

Design Champion - Mrs C A Egan

Criminal Justice - Mrs C A Egan

Stop and Search - Ms J Lashmar

Domestic Violence - Mrs L L Shaw

Questions at Meetings of Cumbria County Council

Mr Watson, substitute Mr Woolley.

REPRESENTATIVES ON CONSTABULARY PANELS, BOARDS, ETC..

Force Learning Panel

– Mrs M Johnson
- Mr J Woolley

Alternative Learning Project Board - Mrs M Johnson (as a member of the
Force Learning Panel)

Carlisle Police Station Project Board – Mrs Shaw (Accommodation WG Chair)
- Mrs Egan (Design Champion)
- Mr R Watson (PA Chairman)

Confidence and Equality Board – Ms J Lashmar

Neighbourhood Policing Project Board - Mrs M Johnson
- Mr J Nicholson

Force Best Value Project Board - Mr A L Barry (Joint Chair) together with the
designated lead Member(s) on current Best
Value Reviews

Force Airwave Project Board – Mr A L Barry

Constabulary Risk Management Group - Mrs C A Egan

Cumbria & Lancashire Safer Detention & Handling of Persons in Custody Working Group - Mrs L L Shaw

Business Continuity Board – Mrs Egan.

REPRESENTATIVES ON OUTSIDE BODIES.

1. ASSOCIATION OF POLICE AUTHORITIES

APA Plenary

The Chairman (or a substitute)

APA Member Liaison Networks

Bureaucracy	- Mr M Ash
Professional Standards	- Mr A L Barry (as Chair of Professional Standards Committee)
Information Management	- Mrs C A Egan
Training	- Mr J Woolley
Efficiency	- Mrs C A Egan
Health and Safety	- Mr R Watson
Black & Minority Ethnic	- Only open to BME Police Authority Members

APA Policy Groups

Performance Management	- Mrs L Slavin (substitute Mrs C A Egan)
Neighbourhood Policing	- Mrs M Johnson
Race and Diversity	- Ms J Lashmar (substitute Mr M Ash)
Human Resources	- Mr J Woolley (substitute Mrs Johnson)
Financial Resources	- Mrs C A Egan
Science & Technology	- Mrs L L Shaw

Other APA Groups

PPAF Assessment Steering Group – Mrs C A Egan

2. OTHER OUTSIDE BODIES

North West Region Training Strategy Group

Mr J Woolley

Cumbria Joint Working Group on Race and Equality Issues

Ms J Lashmar

Crime and Disorder Reduction Partnerships (CDRPs)

Barrow	- Mr W Smith (substitute Ms Lashmar)
Carlisle/Eden	- Mr R Watson (substitute Mr M Ash)
South Lakeland	- Mr J Nicholson (substitute Mrs P MHalfpenny)
Allerdale/Copeland	- Mr A L Barry (substitute Ms S E Donnelly)

Local Strategic Partnerships (LSPs)

Barrow In Furness - Mrs L L Shaw
Carlisle – Mr R Watson
Eden - Mr M Ash
West Cumbria - Mrs M Johnson
South Lakeland - Mr J Nicholson

Cumbria Pensions Forum

Mrs C A Egan

Connexions Cumbria – Children and Young People’s Scrutiny Panel

Ms J Lashmar (substitute Mrs M Johnson)

CUMBRIA POLICE AUTHORITY REVISED DIARY OF MEETINGS
JANUARY TO JULY 2007

January 2007

Tuesday 9 January – Programme Management Working Group (10.00am)
Friday 12 January – Policing Plan & Performance Committee (10.00am)
Wednesday 17 January - Police Authority - Budget issues (1.00pm)
Monday 22 January – Professional Standards Committee (10.00am)
Thursday 25 January – Communities, Consultation & Equalities Committee (2.00pm)
Friday 26 January – Estates Working Group (2.00pm)

February 2007

Monday 5 February – Personnel Committee (10.00am)
Wednesday 14 February – Police Authority - Budget Setting Meeting (10.30am)
Wednesday 21 February – Governance Committee (10.00am)
Tuesday 27 February – Policing Plan & Performance Committee** (11.00am)

March 2007

Thursday 8 March – Strategic Risk Working Group (10.00am)
Friday 9 March – Programme Management Working Group (10.00am)
Friday 16 March – Policing Plan and Performance Committee (10.00am)
Wednesday 21 March – Police Authority - Quarterly Meeting (1.00pm)

April 2007

Tuesday 3 April – Policing Plan & Performance Committee (10.00am)
Thursday 12 April – Communities, Consultation & Equalities Committee (2.00pm)
Thursday 19 April – Estates Working Group (2.00pm)
Wednesday 25 April – Professional Standards Committee (10.00am)

May 2007

Thursday 10 May – Personnel Committee (10.00am)
Thursday 17 May – Policing Plan & Performance Committee** (11.00am)
Wednesday 23 May – Governance Committee (10.00am)

June 2007

Thursday 7 June – Strategic Risk Working Group (10.00am)
Tuesday 12 June – Programme Management Working Group (10.00am)
Friday 15 June – Standards Committee (10.00am)
Wednesday 27 June - Governance Committee
(Statement of Accounts)(10.00am)
Wednesday 27 June – Police Authority - Annual Meeting (1.00pm)

July 2007

Thursday 5 July – Estates Working Group (2.00pm)

Tuesday 10 July – Personnel Committee (10.00am)

Thursday 19 July – Professional Standards Committee (10.00am)

Tuesday 24 July – Communities, Consultation & Equality Committee (2.00pm)

Note:

** - denotes meetings of the Policing Plan and Performance Committee at which the quarterly Performance Report will be considered.