

**CUMBRIA POLICE AUTHORITY**

**PROGRAMME MANAGEMENT WORKING GROUP**

Minutes of a Meeting of the Cumbria Police Authority Programme Management Working Group held on Thursday 5 January 2006 at Police Headquarters, Penrith commencing at 10 a.m.

Deleted:

**PRESENT**

Mrs C A Egan (Chair)

Mr M Ash

Mr A L Barry

Mrs M Johnson

Mr J Nicholson

Mrs L Slavin

Mr R Watson

**Also present:**

Programme Director (Supt. M Connolly)

Programme Manager (Mrs H Thompson)

Clerk & Chief Executive (Mr C R Alcock)

Administration Manager (Mrs L Rowbotham)

**19. MEMBERSHIP**

Members noted the appointment of Mrs M Johnson to the Working Group and she was welcomed to her first meeting.

**20. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Assistant Chief Constable N Rhodes and Inspector D Willetts.

**21. DISCLOSURE OF PERSONAL INTERESTS**

The following Members declared a personal but not prejudicial interest in the section entitled 'Carlisle Redevelopment' contained within the Project Status Matrix:

Mr M Ash – Member of Cumbria County Council

Mr A L Barry – Member of Cumbria County Council

Mrs C A Egan - Magistrate Member of the Carlisle Bench

Mr J Nicholson – Member of Cumbria County Council

Mr R Watson – Member of Cumbria County Council

## **22. MINUTES**

The Minutes of the meeting of the Working Group held on Tuesday 25 October 2005 had been circulated with the agenda for the meeting.

**RESOLVED,** that the Minutes of the meeting of the Working Group held on 25 October 2005 be confirmed as a correct record and signed by the Chair.

## **23. PROJECT STATUS MATRIX**

A table outlining the current status of the major projects being worked on by the Constabulary's Programme Management Unit had been circulated to all Members with the agenda for the meeting.

### **Airwave**

Supt. Connolly informed Members that the project was now live across the whole County.

Mrs Thompson reported that there were minor contractual issues with O2 which it was hoped would be resolved at a meeting to be held in the near future. She informed Members that the project was going very well.

### **SICCS (Software Integrated Communications Control System)**

Supt. Connelly advised that the system was in place and an exit strategy was being prepared. One or two small problems had occurred which were being addressed by the software providers.

### **NSPIS-HR**

Supt. Connelly reported that problems had been encountered with the supply of software from Cedar. He informed Members that the application will be evaluated in January at which point the decision to roll out or terminate the project will be made.

### **NMIS**

At a previous meeting of the Working Group Members had raised a question regarding the budget for the project. Supt. Connolly reported that no problems had been encountered with funding and it was anticipated that further funding would be available from the Home office.

The systems at the Home Office have not been constructed therefore information cannot be received at the Home office. It was anticipated that the work on these systems would be completed in 2007.

Mrs Thompson reported that Northgate, who were the software suppliers, had suffered a fire which had destroyed its head office. As a result staff from Northgate had been deployed throughout various forces to offer assistance although this did not include Cumbria.

Members suggested that as the Home Office Police Restructuring was progressing it would be useful to have an extra column in the Matrix to enable comparison of the systems used by other Forces.

### **Telephone Switch Replacement**

Supt. Connolly informed Members that the project was going well. The introduction of the single Non Emergency Number (NEN) was being made in stages in order to monitor both the use of the number and the impact on the Communications Centre. It had been advertised in the Yellow Pages and local telephone directories together with advertisements in newspapers. The project would be discussed at the next Project Board when a decision would be taken about further marketing strategies.

He indicated that the recorded usage of the number so far was 18% of calls which exceeded the 10% estimated by the Constabulary. Members asked for a report to be submitted to the Authority's Audit and Performance Committee setting out the use of the NEN and whether it had had any impact on 999 calls. Members also requested that further reports be submitted every three months so that the position could be monitored. Supt. Connolly undertook to action these requests.

Members raised a point regarding the redirection of calls from the current telephone numbers to the new NEN to which Supt. Connolly responded.

### **Promat**

Mrs Thompson reported that the project was going very well across the Force. An exit strategy is being prepared and would be considered by the Project Board this month.

### **Business Continuity**

Supt Connolly informed Members that the aim of this project was to consider how critical services would be delivered in an emergency. A report had been prepared for submission to the next meeting of the Chief Officer Group.

### **Citizen Focus**

Supt. Connolly advised that the project was still moving forward. Inspector Willetts was the Project Manager and he was progressing the actions highlighted in the recent assessment carried out by the HMIC.

### **NSPIS Custody/Case Preparation**

Supt Connolly informed Members that the system had gone live in Workington and Kendal but that the roll out to Barrow and Carlisle is dependent on the availability of suitable custody facilities. Roll out for Barrow would be completed in February 2006 following the refurbishment of the custody suite.

### **Activity Based Costing (ABC)**

Supt. Connolly informed Members that a workshop to hand over the project to Strategic Development had taken place. Members discussed how the ABC project could be monitored and future outcomes reported to the Authority. It was decided that future reports on ABC be submitted to the Programme Management Working Group.

He informed Members that the project was being moved from Programme Management Unit to Strategic Development.

### **Carlisle Police Station, Rickergate**

Supt Connolly updated Members on the current situation regarding the future of policing in North Cumbria. A report had been submitted to the Police Authority in December and work was ongoing on the recommendations made at that meeting. He informed Members that although there was a considerable amount of work being undertaken on the various aspects of the project there was nothing definite to report.

The next meeting of the Carlisle Estates Project Board was due to be held on 2 February 2006 and an update report had been prepared for submission on that date.

The Clerk & Chief Executive reported to Members that discussion was ongoing with the Department of Constitutional Affairs regarding the ownership and use of Rickergate.

Members recognised all the efforts being made by the Constabulary and Police Authority staff and thanked them for their work.

### **Information Management Programme (IMP)**

Supt. Connolly reported on the IMP projects as a whole. He informed Members that the 31 December deadline for sending data to the Home Office had been met and the data had been accepted.

Supt Connolly informed Members that the Programme Management Unit would be moving in February 2006 to new office accommodation off-site which would accommodate 18 people. Interviews were also being held in the near future for a new project manager for the CRISP project.

Members thanked the Programme Director and Programme Manager for their reports.

## **24. DATES OF FUTURE MEETINGS**

Members noted that the dates for future meetings were:

Wednesday 8 March 2006  
Wednesday 14 June 2006

NOT PROTECTIVELY MARKED

Mr M Ash informed the Chair that he would be unable to attend the meeting on 8 March 2006 and asked that his apologies be recorded.

The meeting ended at 11.00 am

NOT PROTECTIVELY MARKED